



Volunteer Opportunities 2010



Natural Resources

Volunteer Tern and Piping Plover Monitors, Coast Guard Beach (Eastham) and Hatches Harbor (Provincetown)

Number of volunteers needed: 1 to 6
Description: Volunteers will collect data on human activity and response by terns and plovers at the southern tip of Coast Guard Beach in Eastham, and at the mouth of Hatches Harbor in Provincetown. Work involves counting people, boats, vehicles, and dogs within a specified area every 30 minutes between the hours of noon and 5 PM. In between counts, volunteers will observe nesting and staging shorebirds and note behavior. Training and binoculars will be provided.

Skills required: Volunteers need to be able to walk two miles in soft sand (to the observation points and back) during the heat of the day.

Time Commitment: 2 weekends per month (need not be consecutive), minimum 2-hour observation period each day from Memorial Day weekend through August.

Contact: Mary Hake, 508-255-2112, ext. 14

GIS Volunteer (Truro)

Number of volunteers needed: 1
Description of work: Assist the Cape Cod National Seashore mapping specialist in managing and displaying geographic information (GIS) and creating and plotting maps of sites within the seashore. Operate GPS units, and inventory and document spatial data and photos. Scan historical aerial photos. GIS software tutorials will be provided.

Skills or experience required: Solid desktop computer skills including file management, editing documents and numerical data, installing software, and creating backups of files; an interest in GIS mapping and GPS operations; and general knowledge of maps and map reading, geography, and ecological principles.

Time commitment: minimum 6 hours per week for 2 months or more

Work location: North Atlantic Coastal Laboratory, North Truro

Contact: Mark Adams, GIS Specialist, mark_adams@nps.gov

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Natural Resources *continued*

Volunteer Librarian (Truro)

Number of volunteers needed: 1

Description of work: Cape Cod National Seashore maintains a professional library with branch collections at its Headquarters, Visitor Centers, and the North Atlantic Coastal Lab. The entire collection includes books, scholarly articles, government reports, maps, video and images. The seashore has no paid library staff but has one dedicated longstanding volunteer who maintains a digital catalogue of the collections. We are looking for additional volunteers interested in library work, specifically for our science lab in North Truro. Tasks include organizing and reshelving; preparing new material for cataloging; and preparing shelf lists. If possible, the volunteer could also work with a library database program to handle occasional requests, look for missing items and prepare lists based on key words. The volunteer would coordinate with our headquarters volunteer librarian who performs all the actual cataloging and accessioning of new materials.

Skills or experience required: An interest in library work; attention to detail; a sense of organization; and ability to operate a computer to create Word documents and to communicate by email. Interested volunteers could also be trained to run *Procite* library database software.

Time commitment: The ideal volunteer will contribute, four hours per week with for at least four months (longer if possible).

Work location: North Atlantic Coastal Laboratory, North Truro

Contact: Mark Adams, GIS Specialist, 508-487-3262 ext. 113

Visitor Services and Interpretation (Eastham and Wellfleet)

Volunteer Photographer/ Videographer

Number of volunteers needed: 2

Description of work: Photograph and record interpretive programs both for development purposes for staff and for possible presentation on local cable access station

Skills or experience required: Volunteers must have a good eye for taping and a willingness to learn

basic video equipment operations, and to take technical training from local cable access stations

Time commitment: Spring, summer and fall, 4 hours per week.

Contact: Sue Haley, Supervisory Park Ranger (Interpretation), 508-255-3421, ext. 15

Volunteer Canoe Program Assistant (Eastham-Wellfleet- Orleans)

Number of volunteers needed: 5

Description of work: Under the direction of a lead ranger, volunteers help conduct guided canoe trips in Eastham, Wellfleet, and Orleans.

Skills or experience required: Canoe handling skills (required), and small craft water safety training (preferred); ability to react in an emergency;

interest in interacting with the public during trips, which last from 2 to 4 hours. Minimum age is 18. This position requires wearing a volunteer uniform (provided).

Time commitment: Summertime, 2 shifts per week, 3 to 4 hours per shift.

Contact: Brent Ellis, Park Ranger, 508-255-3421 ext. 23.

Volunteer Interpretive Program Assistant

Number of volunteers needed: 2 to work independently

Description of work: Provide support for rangers conducting interpretive programs in the field, such as canoe lessons (minimum age: 18), campfire programs, demonstrations, family marsh programs, etc. Help with equipment, demonstrate the activity, and help keep the group together.

Skills or experience required: An interest in working with the public; good position for a teenager who has transportation. This position requires wearing a volunteer uniform (provided).

Time commitment: Summertime, 2 shifts per week, 3 to 4 hours per shift

Contact: Brent Ellis, Park Ranger, 508-255-3421 ext. 23.

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Visitor Services - Interpretation Eastham and Wellfleet *continued*

Volunteer Interpreter, Atwood-Higgins House, Wellfleet

Number of volunteers needed: 1 to work with another interpreter as a team
Description of work: Work as a teammate at the Atwood-Higgins House in Wellfleet during public open houses. Provide interpretive information to visitors about the family that lived there, the house, and grounds.

Skills or experience required: Must enjoy working with people and be enthusiastic about learning early colonial history. Training and self-study resources will be provided. This position requires wearing a volunteer uniform (provided).

Time commitment: Thursdays from 1-4 PM (plus travel time from home) from late May through early October.

Contact: Brent Ellis, Park Ranger, 508-255-3421 ext. 23

Volunteer Newspaper Distributor (Orleans - Eastham - Wellfleet)

Number of volunteers needed: 1 or 2, as a team or work independently
Description of work: Deliver park newspapers to central distribution points, such as chambers of commerce and local lodging. Work is done primarily in Eastham, Orleans and Wellfleet, but could extend to Brewster, Harwich, Dennis, and Hyannis. A government vehicle would be available for sites that are outside the volunteer's normal route of travel.

Skills or experience required: Must have a valid drivers' license.

Time commitment: 1 shift per month in May, June and September; 4 hours per week in July and August.

Contact: Jenna Sammartino, Park Ranger, 508-255-3421, ext. 12

Volunteer Trail and Interpretive Exhibit Monitor

Number of volunteers needed: 2, as a team or to work independently
Description of work: Walk area trails and report conditions of trails and interpretive signage, and clean signs using park-provided cleaning materials.

Skills or experience required: Ability to walk distances on both even and uneven walking surfaces; knowledge of or an interest in learning about seashore trails.

Time commitment: 2 to 4 hour per week, spring through fall.

Contact: Sue Haley, Supervisory Park Ranger (Interpretation), 508-244-3421 ext. 15.

Volunteer Phone Receptionist, Salt Pond Visitor Center, Eastham

Number of volunteers needed: 7
Description of work: Answer the phone at a busy visitor center, handling inquiries about general park information and facilities, and taking reservations for some park programs.
Skills or experience required: Very good phone conversation skills and ability to communicate a large variety of information to the public.

Time commitment: One 4-hour shift per week from June through September

Contact: Jenna Sammartino, Park Ranger, 508-255-3421, ext. 12

Visitor Services and Interpretation (Truro and Provincetown)

Volunteer Photographer/ Videographer

Number of volunteers needed: 2
Description of work: Photograph and record interpretive programs in Truro and Provincetown both for development purposes for staff and for possible presentation on local cable access station

Skills or experience required: Volunteers must have a good eye for taping and a willingness to learn basic video equipment operations, and to take technical training from local cable access stations

Time commitment: As available

Contact: Jody Anastasio, Supervisory Park Ranger, 508-487-2100, Jody_Anastasio@nps.gov

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Visitor Services - Interpretation Truro and Provincetown *continued*

Volunteer Interpretive Program Assistant

Number of volunteers needed: 3

Description of work: Provide support for rangers conducting interpretive programs in the field in Truro and Provincetown, such as campfire programs; hikes; children's activities; etc. Help with equipment, demonstrate the activity, and help keep the group together.

Skills or experience required: An interest in working with the public; a good position for a teenager who has transportation. This position requires wearing a volunteer uniform (provided).
Time commitment: Minimum 4 hours per week - spring, summer or fall
Contact: Jody Anastasio, Supervisory Park Ranger, 508-487-2100, Jody_Anastasio@nps.gov.

Volunteer Visitor Center Assistant

Number of volunteers needed: 3

Description of work: Under the direction of the on-duty NPS interpreter, volunteers use informal interpretive skills to provide orientation and guidance to visitors, facilitating an educational, inspirational, safe and rewarding visit. Additional duties include issuing permits and passes, making reservations and communicating important detailed information for interpretive programs.

Skills or experience required: Strong interpersonal skills with a helpful and friendly demeanor. Willingness to learn and apply specialized communications skills fundamental to the field of interpretation. General knowledge of the New England area with more specific knowledge of the natural and cultural history of the Outer Cape. Knowledge of park service rules, regulations and safety requirements. This position requires wearing a volunteer uniform (provided).
Time commitment: Position is available May to October, 1 to 2 shifts per week, 4 hours per shift.
Contact: Jody Anastasio, Supervisory Park Ranger, 508-487-2100, Jody_Anastasio@nps.gov.

Volunteer Interpreter, Old Harbor Life-Saving Station

Number of volunteers needed: 5

Description of work: Orient visitors to the 1898 Old Harbor Life-Saving Station located at Race Point Beach, Provincetown, and share the history of Cape Cod's lifesavers. Tell stories, demonstrate knot tying, or other maritime skills.

Skills or experience required: Interest in the US Life-Saving Service or Cape Cod maritime history, good public contact and conversational skills. This position requires wearing a volunteer uniform (provided). Eight hours of training required, dates to be determined.
Time commitment: Minimum 4 hours per week, preferably spring through fall, and minimally mid-June through August.
Contact: Jody Anastasio, Supervisory Park Ranger, 508-487-2100, Jody_Anastasio@nps.gov

Maintenance Projects

Adopt-A-Trail Volunteer (Parkwide)

Number of volunteers needed: 5 to 6

Description of work: Volunteers work in partnership with Friends of the Cape Cod National Seashore to perform minor trail maintenance, such as vegetation trimming, and to report trail conditions. Volunteers work on an as-needed, independent basis at their assigned trails. Occasionally, volunteers are requested to participate in a group project, such as installing water bars or building up eroded trails. Some Adopt-A-Trail volunteers also help maintain the seashore's native plant garden at Salt Pond Visitor Center.

Skills or experience required: Trail volunteers walk on uneven surfaces carrying small hand tools. Ability to bend and reach while trimming vegetation is required. Volunteers need to be alert for ticks and poison ivy, both of which are prevalent at many trail locations.
Time commitment: Trails need to be walked twice monthly from April through October, and once monthly from November through March.
Contact: Sue Moynihan, Cape Cod NS Liaison to Friends of the CCNS, 508-957-0738

Maintenance Projects *continued*

Highlands Center (Truro) Annual Spring Clean-Up, Monday, April 26

Number of volunteers needed: 5-10

Description of work: Annual clean-up day for the Highlands Center in North Truro. Volunteers will work with National Park Service maintenance staff and AmeriCorps volunteers to complete beautification and maintenance projects at the Highlands Center. Projects may include: installing native plantings, sign installations, trail maintenance, etc.

Skills or experience needed: Ability to work outside and do manual labor.

Contact: Kaelyn Modrak, 508-957-0703 (Wed. or Thurs.) or by email: kaelynmod@gmail.com

Group Projects

Each year there are opportunities for organized groups, such as Girls Scouts and Boy Scouts, church groups, and community organizations to participate in group projects at the national seashore. Opportunities vary, depending on time of year, the needs of the national seashore, environmental conditions, and the interest and ability of the group. Contact Cape Cod National Seashore Volunteer Coordinator Sue Moynihan at 508-957-0738 to discuss these opportunities.