



DENVER SERVICE CENTER   
NATIONAL PARK SERVICE

900/138622



# United States Department of the Interior

## NATIONAL PARK SERVICE

DENVER SERVICE CENTER

755 Parfet Street

P.O. Box 25287

Denver, Colorado 80225-0287

IN REPLY REFER TO.

K3819 (DSC-M)

DEC 16 1986

### Memorandum

To: All Employees, Denver Service Center

From: Manager, Denver Service Center

Subject: Supplement - Denver Service Center Operations Manual, Part I

Attached please find your copy of a supplement to our Operations Manual, Part I. Additional copies can be obtained from your team or division secretary.

I urge you to use the supplement in your dealings with our clients, the parks, and the regions. As you can see, the document describes our role, lists the products we produce, and illustrates the range of projects and resources with which we have experience.

You will note there is a pocket located on the inside of the front cover. In the near future, we will have project sheets which will be inserted in the pocket. They will illustrate the various visitor contact facilities available to park managers and provide data on their cost, capacity, etc. Please also note the two diagonal slits on the inside of the back cover that are designed to hold your business card.

I hope this supplement and the project sheets will be useful to you.

Gerald D. Patten

Attachment



DENVER SERVICE CENTER  
NATIONAL PARK SERVICE  
UNITED STATES DEPARTMENT OF THE INTERIOR



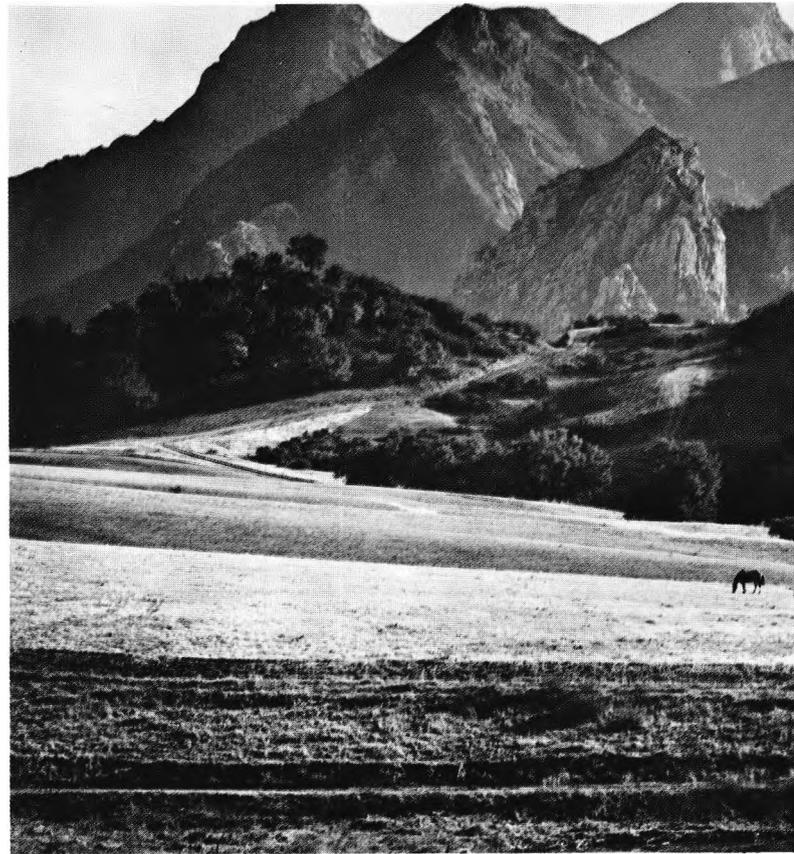
# NATIONAL PARK SERVICE

The National Park Service is the federal agency responsible for administering and maintaining the 337 parks, monuments, parkways, seashores, and recreation areas that comprise our country's national park system. Established in 1916, the Park Service has grown from a small cadre of dedicated conservationists into a major service organization with wide-ranging responsibilities. The agency is organized on a decentralized basis, with the majority of the staff stationed in the parks; in addition, there are ten regional offices, two professional service centers, and a headquarters office in Washington, D.C.

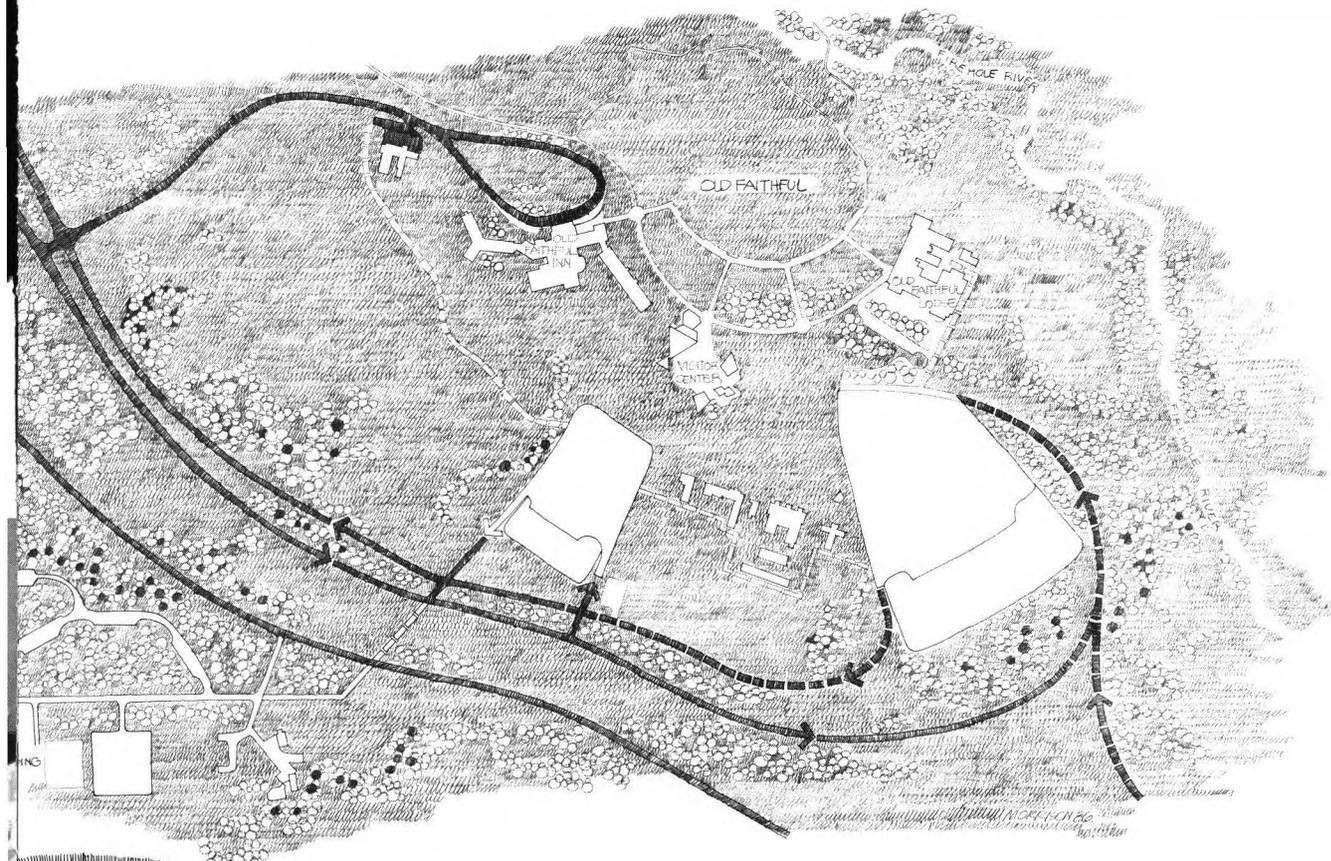
Management of the national park system is guided by the mission set forth in the 1916 legislation:

To conserve the scenery and the natural and historic objects and the wild life therein and to provide for the enjoyment of the same in such manner and by such means as will leave them unimpaired for the enjoyment of future generations.

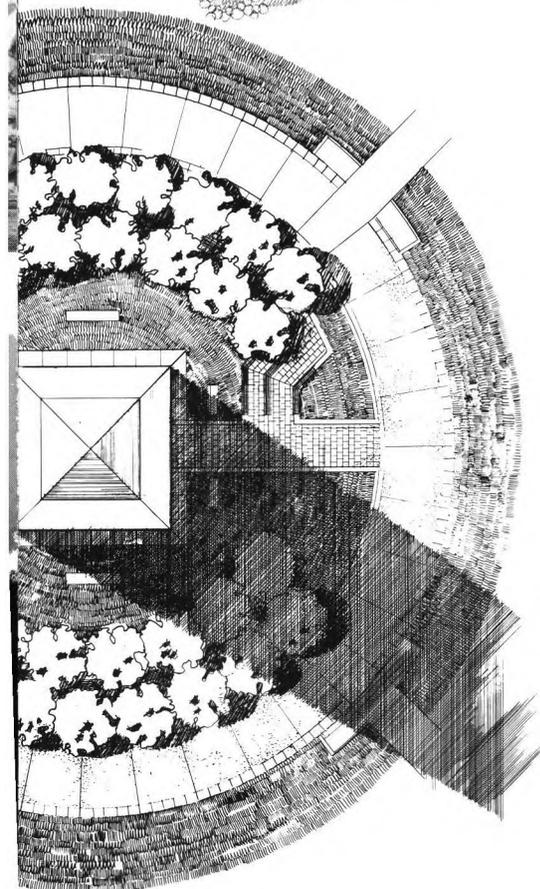
To ensure that this mission is accomplished, the Park Service draws on a wide range of talents. Park personnel skilled in resource management and interpretation preserve and protect significant resources and settings and offer programs and services to make park visits both educational and fun. Professionals in the regions and service centers support park activities by developing long-range plans, completing environmental evaluations, determining preservation methods for cultural features, planning and designing visitor facilities, and developing interpretive programs and media. The results of these efforts are visible throughout the national park system today – a system that attracts millions of visitors each year and is renowned both for the conservation ethic it embodies and for the excellence of its services to the public.



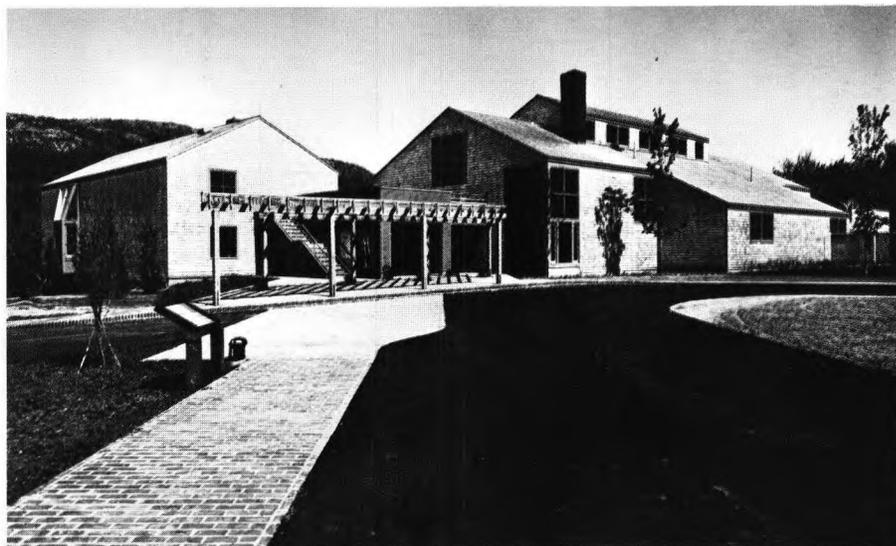
URBAN AREA Fort Mason  
Golden Gate National Recreation Area



YELLOWSTONE NATIONAL PARK  
Landscape and development plan for Old Faithful area



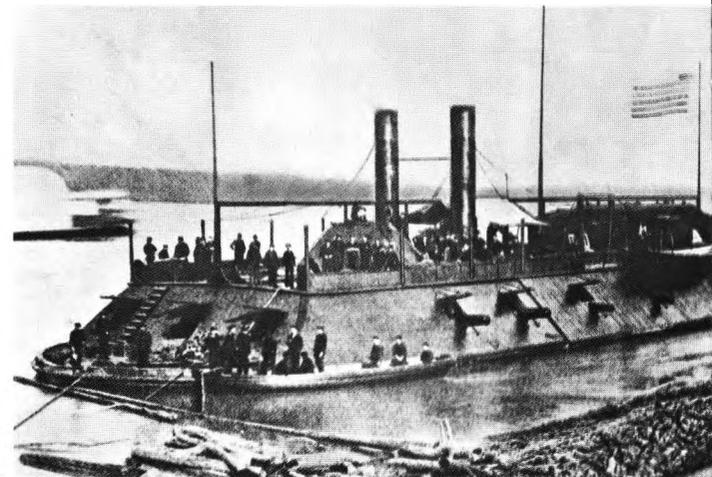
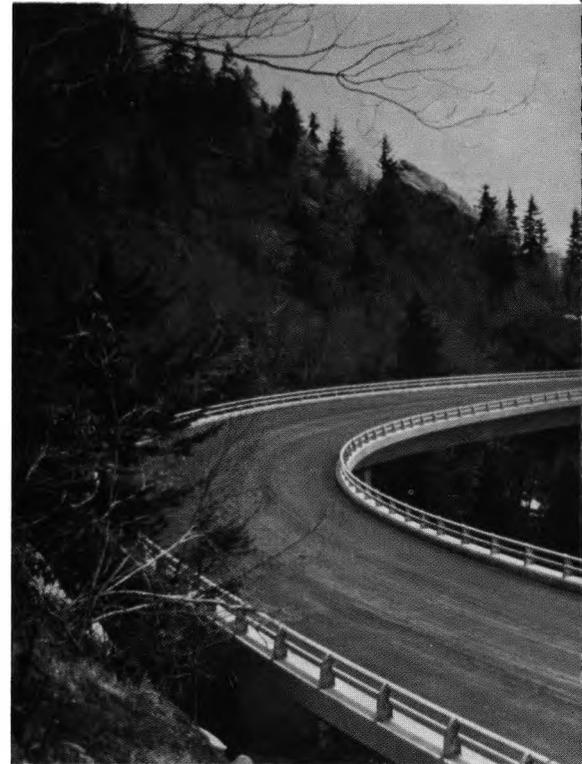
WASHINGTON MONUMENT  
New landscape design for surrounding grounds



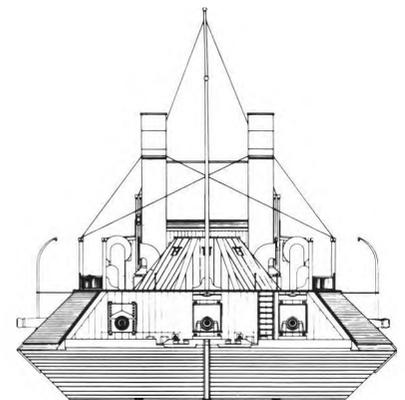
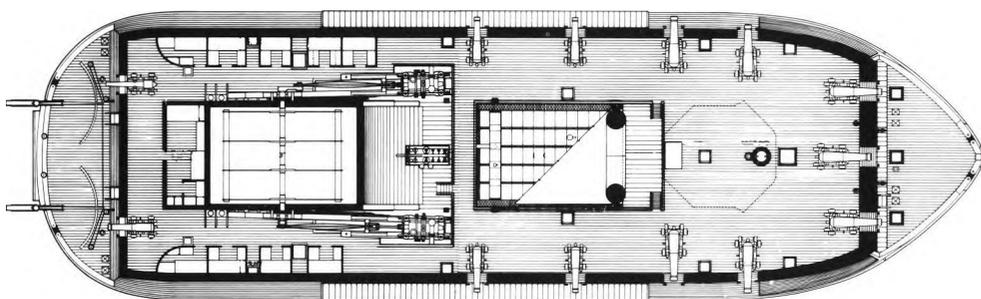
ACADIA NATIONAL PARK Jordan Pond House  
New visitor facility

# AWARDS

- 1985 — **Presidential Award for Design Excellence** — Franklin Court, Independence National Historical Park, Pennsylvania; Linn Cove Viaduct, Blue Ridge Parkway, North Carolina
- 1984 — **Certificate of Commendation in Preservation, National Trust for Historic Preservation** — gunboat *Cairo* restoration and display
- 1984 — **Federal Design Achievement Award** — Jordan Pond House, Acadia National Park, Maine; Klondike Gold Rush National Historical Park, Alaska (general management plan); Lowell National Historical Park, Massachusetts (visitor center); Santa Monica Mountains National Recreation Area, California (general management plan)

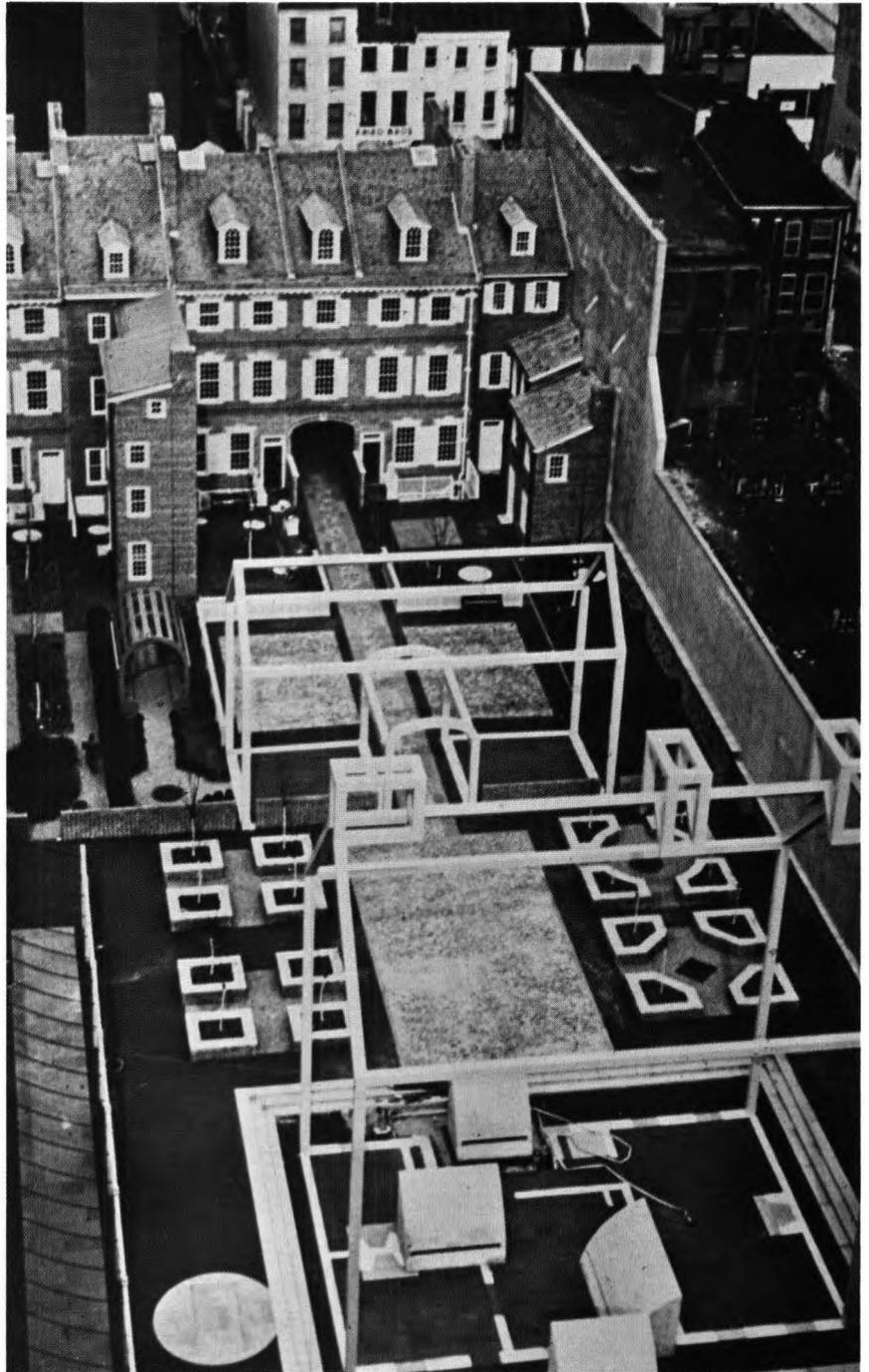


U.S.S. CAIRO  
Vicksburg National Military Park





LINN COVE VIADUCT  
Blue Ridge Parkway



FRANKLIN COURT  
Independence National Historical Park

planning

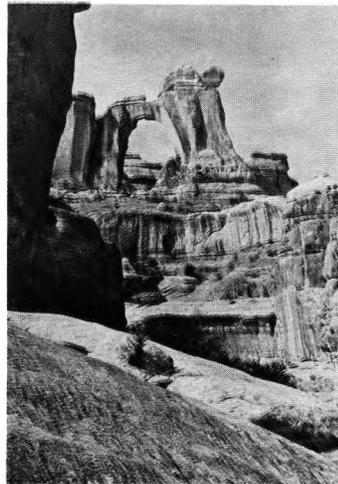
- resource base information
- public involvement documents
- general management plans (master plans)
- development concept plans
- environmental assessments
- environmental impact statements
- new area studies
- regional land use plans
- landscape plans
- wilderness studies
- land protection plans
- mining and minerals studies
- historic resource studies
- historic structure reports
- transportation studies
- economic studies
- concessions plans
- engineering studies
- utility studies

design

- architectural designs
- historic architectural designs
- landscape designs
- interior designs
- park road design evaluations
- construction drawings and specifications
- cost estimating
- surveys

construction

- construction supervision
- as-built drawings
- post-construction evaluation
- maintenance and operational guides



- architecture, historic architecture, and landscape architecture
- civil, structural, electrical, mechanical, environmental, and sanitary engineering
- history and archeology
- urban, community, and recreation planning
- biological, physical, and social sciences
- drafting, mapping, micrographics, editing, composing, and graphic design and illustration

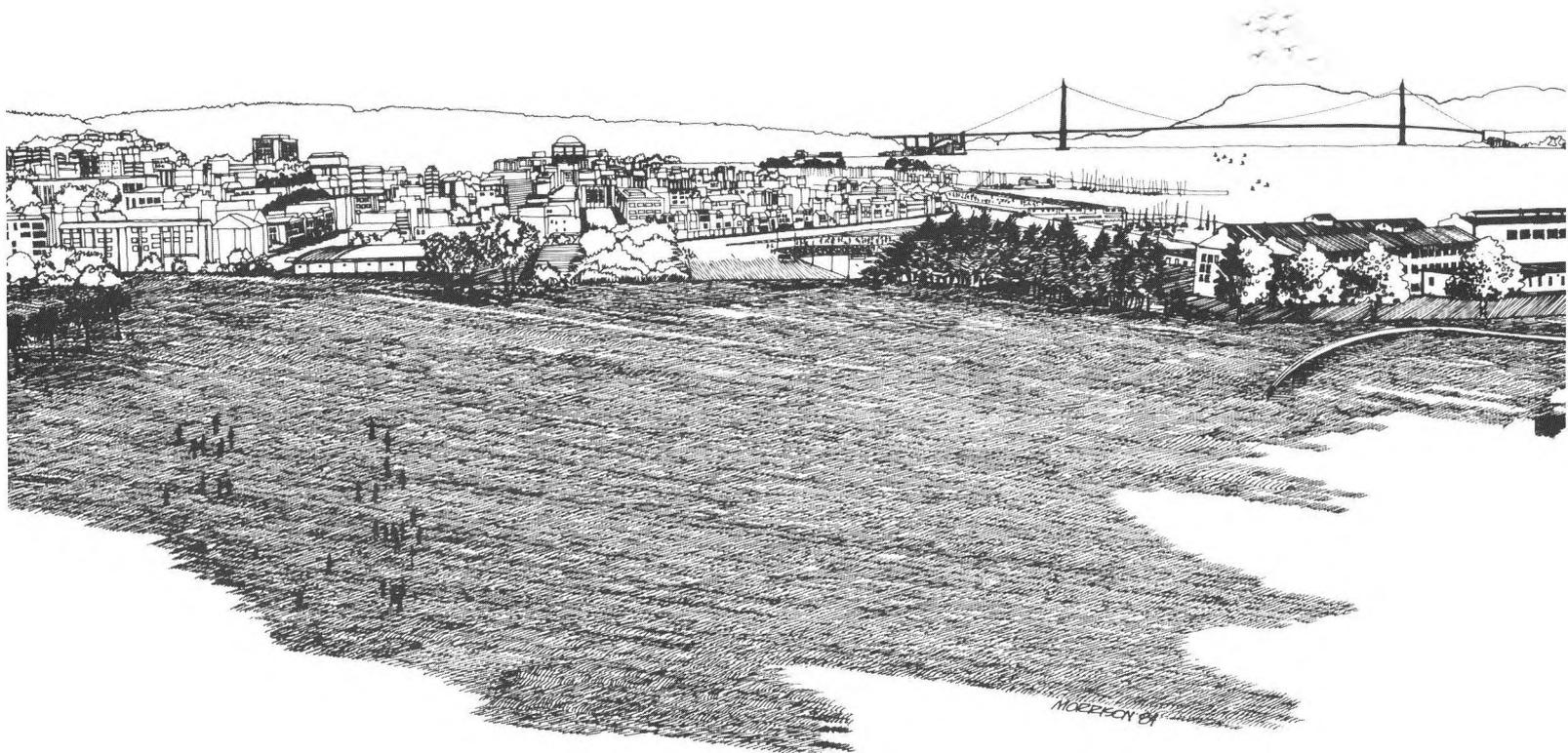
NATURAL AREA

Santa Monica Mountains National Recreation Area



HISTORIC AREA Wakefield

George Washington Birthplace National Monument



# DENVER SERVICE CENTER

The Denver Service Center is one of the two offices providing professional services to the national parks. Its early role of coordinating and reviewing park facility designs has been expanded over the years, and it is now the National Park Service's primary center for long-range planning and environmental analysis. A large professional staff is currently responsible for planning, design, construction, and historic preservation projects ranging from wilderness studies in Alaska to the restoration of the gunboat *Cairo*.

Although the Denver Service Center is an independent arm of the National Park Service, close associations are maintained with the parks and regional offices to ensure that plans and designs reflect the Park Service mission, address identified resource concerns, and meet changing visitor needs and requirements. The Service Center is organized into "teams" that support three or more regional offices and their respective parks. Applying the principles of project management, these multidisciplinary teams carry projects from inception through planning and design to final implementation and post-construction evaluation. Much of the Service Center work is accomplished by private firms; virtually all of the construction program is done through contract, and a large portion of the design program is completed by private architectural and engineering firms. DSC personnel review and supervise work contracted to private firms.

The Denver Service Center is widely known and respected for its contributions to park planning and its cooperation with others in the field. DSC professionals have shared ideas with local, regional, and state agencies, concessioners, and private foundations in carrying out such diverse projects as Lowell National Historical Park, Ellis Island, and the Chicago Navy Pier. It has also extended planning expertise internationally to countries with emerging park systems, including Saudi Arabia, India, and Sri Lanka.

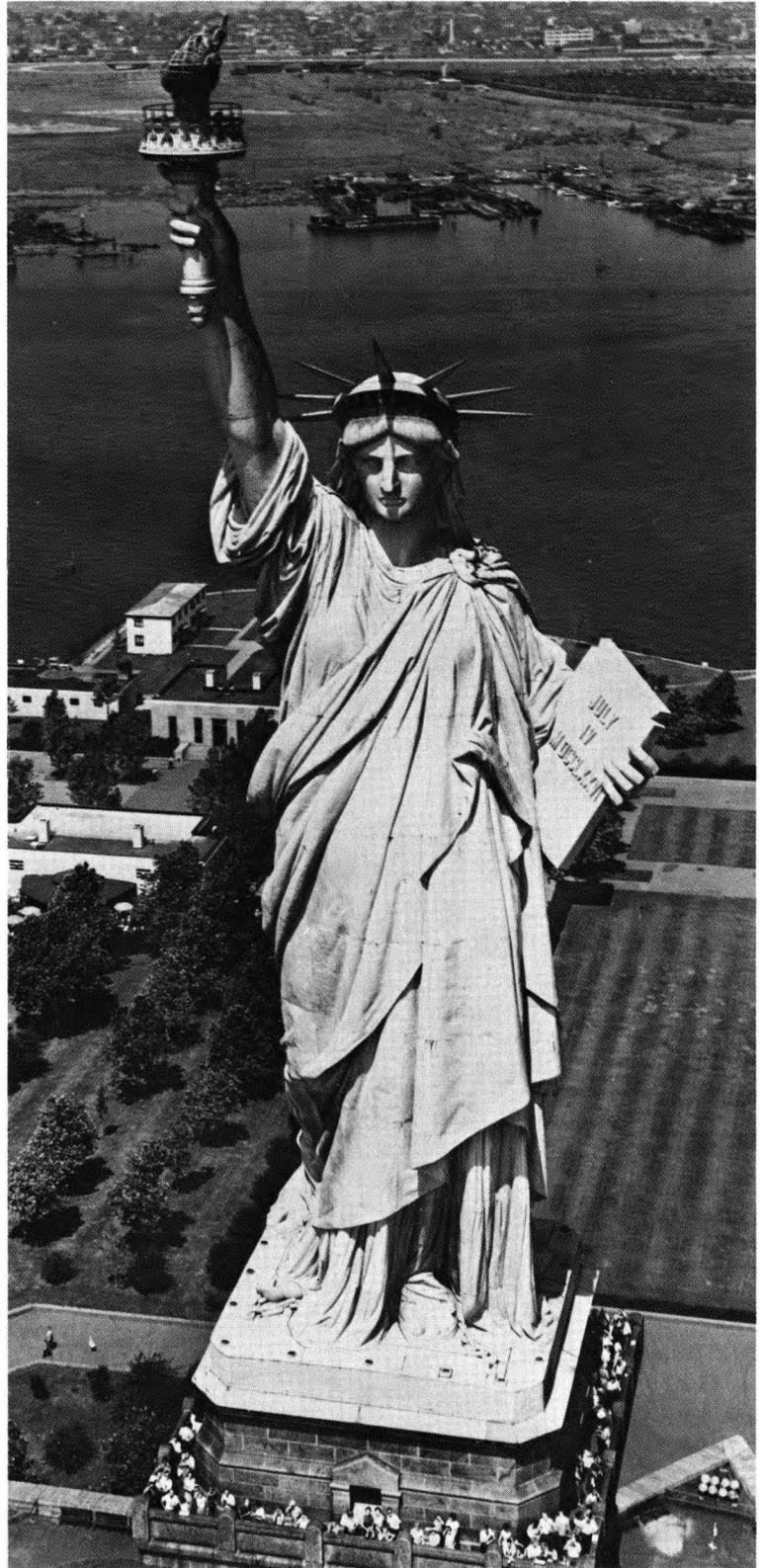
The leadership of the Denver Service Center in the planning, design, and historic preservation fields was illustrated during the recent National Endowment for the Arts design awards competition. Of the 91 achievement awards, 6 were given to the Denver Service Center; 2 of these were later granted the prestigious presidential award for design excellence. These awards reflect the creativity and professionalism that the Denver Service Center brings to all projects, and the dedication of its employees in achieving the National Park Service mission.



ELLIS ISLAND  
Statue of Liberty National Monument  
Restoration of main hall



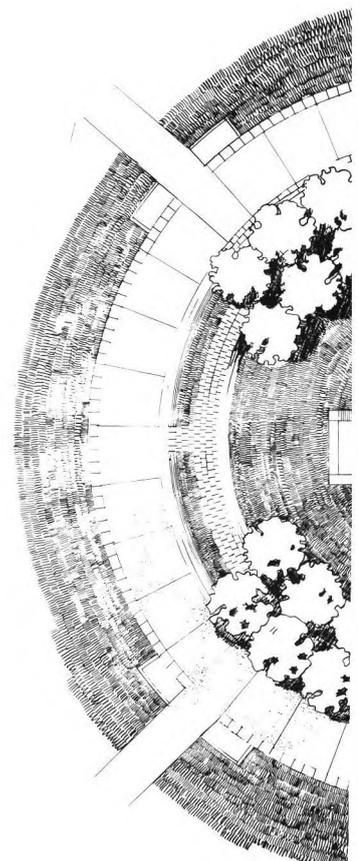
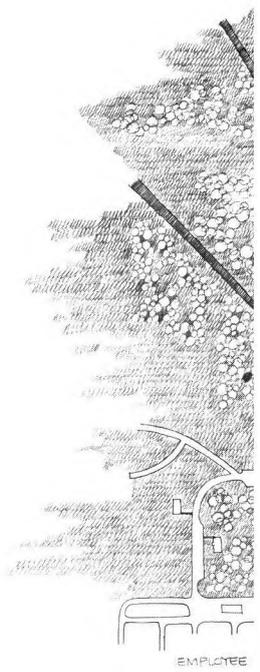
ASIR NATIONAL PARK  
SAUDI ARABIA  
Planning, design, and  
construction of visitor  
center and museum

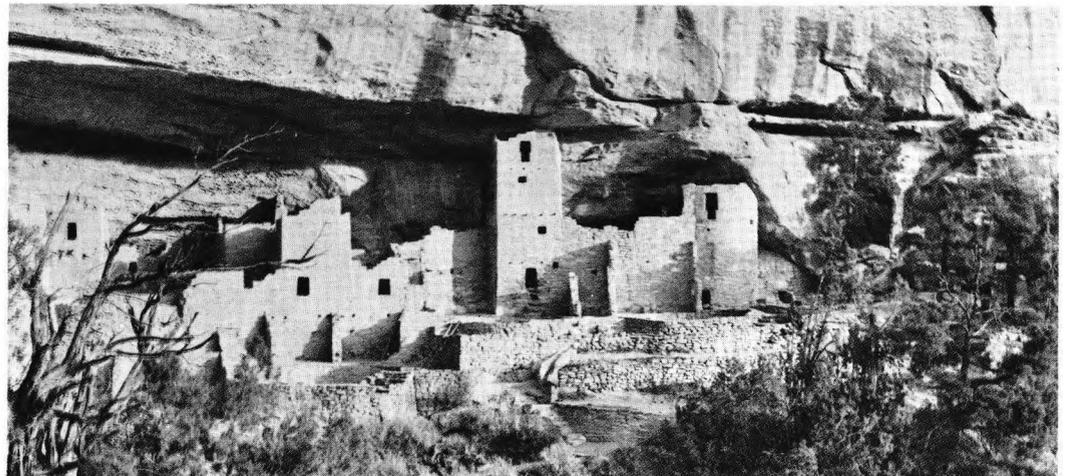
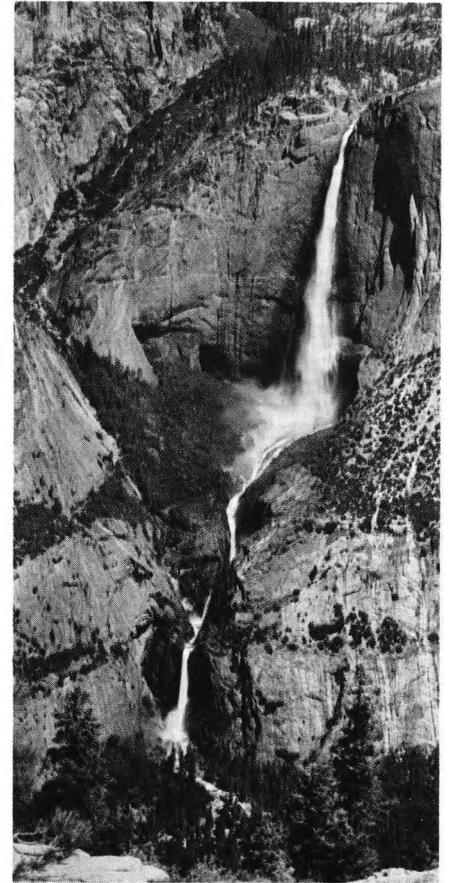
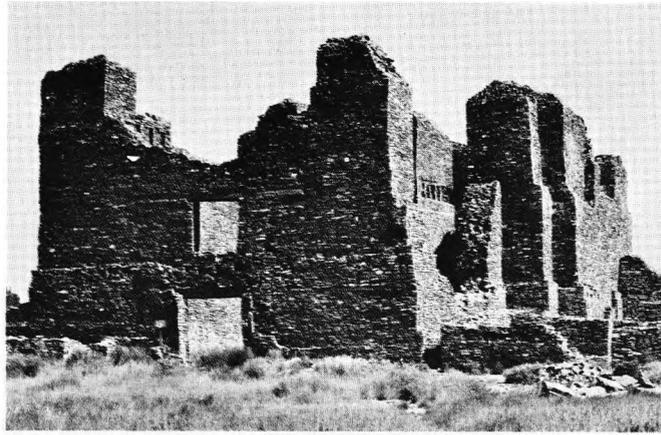


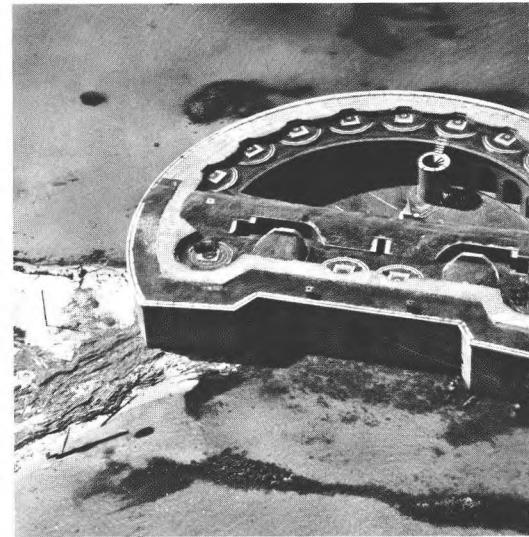
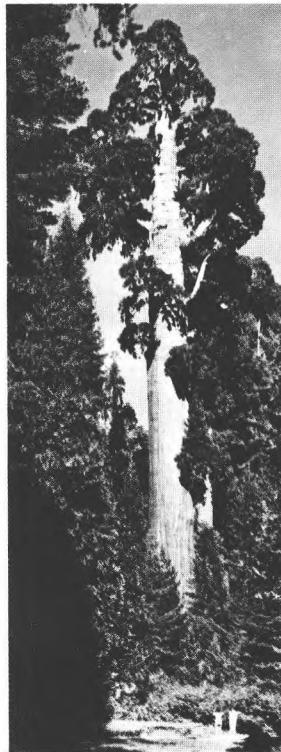
STATUE OF LIBERTY NATIONAL MONUMENT  
Restoration of statue and grounds



POINT REYES NATIONAL SEASHORE  
Restoration of historic lighthouse







# MANAGEMENT

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For services under the Freedom of Information  
Act, contact the Technical Information Center,  
DSC, (303) 236-8905

