

Charter

NATIONAL PARK SYSTEM ADVISORY BOARD

A. AUTHORITY AND DESIGNATION.

This is a Federal advisory committee established by section 3 of the Act of August 21, 1935 (49 Stat. 667; 16 U.S.C. 463), as amended by Public Law 104-333 (November 12, 1996). The official designation of the committee is the National Park System Advisory Board (Board).

B. PURPOSE.

The purpose of the Board is to advise the Director of the National Park Service (Director) and the Secretary of the Interior (Secretary) on matters relating to the National Park Service, the National Park System, and programs administered by the National Park Service, including the administration of the Historic Sites, Buildings, and Antiquities Act; the designation of national historic landmarks and national natural landmarks; and the national historic significance of proposed national historic trails. The Board may advise on matters submitted to the Board by the Director, as well as any other issues identified by the Board.

C. DUTIES AND RESPONSIBILITIES.

1. The duties of the Board are solely advisory, and are as stated in paragraph B above. The Board may adopt such rules as may be necessary to establish its procedures and to govern the manner of its operations and organization in performing its duties.
2. Upon request of the Director, the Board may hold such hearings and sit and act at such times; take such testimony; have such printing and binding done; enter into such contracts and other arrangements; make such expenditures; and take such other actions, as the Board may deem advisable. Any member of the Board may administer oaths or affirmations to witnesses appearing before the Board.
3. The Board Chairperson may establish committees drawn in whole or in part from the Board. The role of such committees will be solely to gather information or conduct research for the Board, to analyze relevant issues and facts, or to draft proposed position papers for deliberation by the full Board. Any such committees are to be chaired by a voting member of the Board. Membership on and meetings of committees are subject to approval by the Director.
4. The Board or its committees may seek the views of various citizen groups and members of the public. In making recommendations on the designation of national historic landmarks and national natural landmarks, the Board will consult with the major scholarly and professional organizations having expertise in the appropriate disciplines.
5. The Board may use the United States mails in the same manner and under the same conditions as other departments and agencies in the United States.

D. COOPERATION OF FEDERAL AGENCIES.

Pursuant to the Act of August 21, 1935, as amended:

1. The Board may secure directly from any office, department, agency, establishment, or instrumentality of the Federal Government such information as the Board may require in carrying out its duties, and each officer, department, agency, establishment, or instrumentality is authorized

and directed to furnish, to the extent permitted by law, such information, suggestions, estimates, and statistics directly to the Board, upon request made by a member of the Board; and

2. Upon the request of the Board, the head of any Federal department, agency, or instrumentality is authorized to make available to the Board any of the facilities and services of such department, agency, or instrumentality, on a non-reimbursable basis, to assist the Board in carrying out its duties.

E. MEMBERSHIP.

1. The Board's membership is composed of no more than 12 individuals selected from among citizens of the United States having a demonstrated commitment to the mission of the National Park Service, and representing various geographic regions, including each of the administrative regions of the National Park Service. Members are appointed by the Secretary, as follows:
 - a. At least 6 of the members are to have outstanding expertise in one or more of the following fields: history, archeology, anthropology, historical or landscape architecture, biology, ecology, geology, marine science, or social science;
 - b. At least 4 of the members are to have outstanding expertise and prior experience in the management of national or State parks or protected areas, or natural or cultural resources management;
 - c. The remaining members are to have outstanding expertise in one or more of the areas described above or in another professional or scientific discipline, such as financial management, recreation use management, land use planning or business management, as it relates to the mission of the National Park Service; and
 - d. At least 1 individual is to be a locally elected official from an area adjacent to a park.
2. Board members are appointed on a staggered term basis for terms not to exceed 4 years and serve at the pleasure of the Secretary. Vacancies on the Board will not affect the Board's powers, but will be filled in the same manner in which the original appointment was made.
3. Any member who fails to attend two successive meetings of the Board, or who otherwise fails to substantively participate in the work of the Board, may be removed from the Board by the Secretary and a replacement named in the same manner in which the original appointment was made.
4. Members of the Board receive no pay, allowances or benefits by reason of their service on the Board. However, members of the Board will be reimbursed for travel and per diem in lieu of subsistence expenses during the performance of duties of the Board while away from their homes or regular places of business, in accordance with subchapter 1 of chapter 57 of title 5, United States Code. With the exception of travel and per diem, a member of the Board who is otherwise an officer or employee of the United States Government will serve on the Board without additional compensation.
5. Service of an individual as a member of the Board shall not be considered as service or employment bringing such individual within the provisions of any Federal law relating to conflicts of interest or otherwise imposing restrictions, requirements, or penalties in relation to the employment of persons, the performance of services, or the payment or receipt of compensation in connection with claims, proceedings, or matters involving the United States. Service as a member of the Board, or as an employee of the Board, shall not be considered service in an appointive or elective position in the Government for purposes of section 8344 of title 5, United States Code, or comparable provisions of Federal law.

F. ADMINISTRATION.

1. **CHARTER.** The Board is subject to the provisions of the Federal Advisory Committee Act (FACA), 5 U.S.C. Appendix (1994), except that the requirements of section 14(b) concerning termination and biennial rechartering are waived pursuant to section 3 of the Act of August 21, 1935. However, in the absence of biennial rechartering, there will be biennial reviews of the Board to ensure that its purpose is being achieved. The Board may take no action unless the charter filing requirements of section 9 of FACA have been complied with.
2. **DESIGNATED FEDERAL OFFICIAL.** The Board reports to the Director. The Director or a Federal employee designated by the Director, serves as the Designated Federal Official (DFO) for purposes of Section 10 of the Federal Advisory Committee Act to oversee the management of the Board.
3. **CHAIRPERSON.** The Director will designate one member of the Board to serve as Chairperson.
4. **SUPPORT AND COSTS.** Support for the Board is provided by the National Park Service. The estimated annual operating cost of the Board is \$125,000 which includes the cost of 1 work-year of staff support.
5. **MEETINGS.** The Board meets approximately twice yearly, at the call of the Director or the Director's designee. All meetings of the Board are subject to the provisions of the Federal Advisory Committee Act. Meetings of the Board and its committees are subject to the availability of funding and the prior approval and travel authorization by the Director or the Director's designee. Meetings will be held at such places as are approved by the Director. At Board meetings, a quorum may be declared whenever a majority of members currently appointed is present.

G. DURATION OF THE BOARD AND DATE OF TERMINATION.

The Board will continue to exist until January 1, 2006, unless prior to that date legislation has been enacted extending the life of the Board. All appointments will terminate with the Board.



AUG 19 1999

Secretary of the Interior

Date Signed

DATE CHARTERFILED AUG 19 1999